



સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થા, સુરત  
सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत  
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT  
(An Institute of National Importance, Established under NITSER Act by Ministry of Education, Govt. of India)



C/FC(46)/ 3375

Date: 21.03.2023

To,  
All the Members  
Finance Committee  
SVNIT, Surat

SUB: Minutes of the 46<sup>th</sup> Meeting of the Finance Committee of SVNIT,  
Surat held on 16.03.2023

Sir/Madam,

Please find enclosed the Minutes of the 46<sup>th</sup> meeting of the Finance Committee for Sardar Vallabhbhai National Institute of Technology, Surat held on 16.03.2023 for your kind perusal and comments, if any.

The comments, if any, may please be sent back preferably within 7 days to take appropriate action as per decision of the Finance Committee.

Encl.: As above

  
(Dr. Pramod Mathur)  
REGISTRAR  
& MEMBER SECRETARY -FC

Copy to:  
Director



**SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT.**

**MINUTES**

*Minutes of 46<sup>th</sup> Finance Committee meeting of the Sardar Vallabhbhai National Institute of Technology, Surat held on Thursday, 16<sup>th</sup> March 2023 at 03:00 p.m. at Sardar Vallabhbhai National Institute of Technology, Surat in hybrid mode (online & offline).*

1. **Prof. Anupam Shukla** : Chairman  
Director, SVNIT, Surat
2. **Mrs. Veena Dunga** : Member (Online)  
Dy. Secretary (NITs)  
Department of Higher Education,  
Ministry of Education, Room No. 203  
C wing, Shastri Bhavan, New Delhi 110115
3. **Prof. Harit K. Raval** : Member  
Professor (HAG), Deptt. of Mechanical  
Engineering, SVNIT, Surat.
4. **Dr. Namrata D. Jariwala** : Member  
Assistant Professor, Department of Civil  
Engineering, SVNIT, Surat
5. **Dr. Pramod Mathur** : Member Secretary  
Registrar, SVNIT, Surat

The representative from IFD, Department of Ministry of Education, could not attend the meeting, however, their comments on the Agenda items was received and circulated to the members of the Finance Committee. At the outset, the Director and Chairman Finance Committee extended warm welcome to all the members present and briefed the developments & activities being taken up at institute. Thereafter, the following agenda items were taken up for discussion:

**Item 46.01: To confirm minutes of the 45<sup>th</sup> Finance Committee Meeting held on 18.01.2023.**

**Reso 46.01:** The minutes of 45<sup>th</sup> meeting of the Finance Committee held on 18.01.2023 was circulated to the members of the Finance Committee. No comments were received. After deliberation it was:

*“Resolved to confirm minutes of the 45<sup>th</sup> Finance Committee Meeting held on 18.01.2023.”*

**Item 46.02:** To note and approve the action taken on the resolutions adopted by the Finance Committee in its 46<sup>th</sup> meeting held on 18.01.2023.

**Reso 46.02:** While discussing on the Action taken on the Agenda item No.45.06, it was informed to the members that for the mishap happened behind Sarabhai Bhavan of SVNIT, Surat on 18.10.2022, the The Institute received the letter from Surat Mahanagar Palika, Surat date 10.03.2023 and as per its direction, Institute was directed to make the payment of compensation of Rs.10 Lakhs each to the legal heirs of deceased persons and if failed to make the payment then the criminal actions may be initiated against the Institute. Accordingly based on the letter of the Contractor, it was agreed to prepare the cheques in favour of Shri Harendra Sah, father of (Late) Shri Satayambhai Harendrabhai Shah and Mrs. Abeda Khatun, wife of (Late) Shri Kadir Miya Ishakmiya Siddiki amounting to Rs. 10,00,000/- each which were handed over to them after completion of required documentation. After deliberation it was:

*“Resolved to note and approve the action taken on the resolutions adopted by the Finance Committee in its 45<sup>th</sup> meeting held on 16.03.2023.”*

**Item 46.03:** To note the minutes/recommendations of the 76<sup>th</sup> Special Meeting of the Building & Works Committee held on 10.02.2023

**Reso 46.03:** *“Resolved to note the minutes/recommendations of the 76th Special Meeting of the Building & Works Committee held on 10.02.2023.”*

**Item 46.04:** To recommend and approve the renewal of subscription of online resources for Library of the Institute.

**Reso.46.04:** It was informed to the committee that, the Institute level Library Book Purchase Committee in its 55<sup>th</sup> meeting held 22.02.2023 recommend to renew subscription of online resources Elsevier Science Direct Eight Subject Collection (i.e. (1) Engineering (2) Computer Science (3) Chemical Engineering (4) Mathematics (5) Physics (6) Energy (7) Environmental Science (8) Material Science) [alongwith subscription Institute will get perpetual access to 34 core journals for 2023] for the period January 2023 to December 2023 through publisher at a cost of US\$1,78,445.00 and the amount is as per agreed by e-ShodhSindhu. As per the comments received from IFD this *“May be considered with an estimated cost of Rs.1,47,13,504/- crore excluding GST which will be met from OH-35.”* After deliberation it was;



*“Resolved to recommend to the Board for renewal of subscription for online resources - Elsevier Science Direct Eight Subject Collection (i.e. (1) Engineering (2) Computer Science (3) Chemical Engineering (4) Mathematics (5) Physics (6) Energy (7) Environmental Science (8) Material Science) alongwith perpetual access to 34 core journals for the period January 2023 to December 2023 through publisher at a cost of US\$1,78,445.00. The approximate cost of the same is INR 1,47,13,504 excluding GST and the expenditure will be met from OH-35.*

**Item 46.05:** To consider and recommend to the Board of Governors for payment of Rs.13,52,192/- towards overtime and payment of differential wages in accordance with Rule 25 of minimum wages Act, 1948 to 12 workmen as per orders of the Controlling Authority under Payment of Gratuity Act, 1972 and Regional Labour Commissioner (Central), Vadodara

**Reso.46.05:** The Committee was briefed that, the captioned proposal was placed before the 45<sup>th</sup> Finance Committee meeting held on 18.01.2023, wherein it was to obtain legal opinion for orders passed against claim Application No. 20/2013, 21/2013 and 22/2013 by RLC (C), Vadodara and Authority Under Minimum Wages Act, 1948 from the empaneled Advocate of the institute before compliance of the orders. On receipt of the legal opinion, the matter be placed again for final decision in the matter. The legal opinion from empaneled advocate was also discussed with the members of the Committee. As per the comments received from IFD *“Payment of Rs.13,52,192/- towards overtime and payment of differential wages in accordance with Rule 25 of the minimum wages Act, 1948 to 12 workmen as per orders of the Controlling authority under Payment of Gratuity Act, 1972 and Regional Labour Commissioner(Central), Vadodara may be considered.”* After deliberation it was;

*“Resolved to recommend to the Board of Governors for payment of Rs.13,52,192/- towards overtime and payment of differential wages in accordance with Rule 25 of minimum wages Act, 1948 to 12 workmen as per orders of the Controlling Authority under Payment of Gratuity Act, 1972 and Regional Labour Commissioner (Central), Vadodara.”*

**Item 46.06:** To consider and recommend to the Board of Governors to sanction Rs.100.00 Lakh for 5 years (Rs.20 Lacs per Year from F.Y. 2022-23 to 2026-27) towards the Grantee Matching Fund (GFM) for SSIP 2.0 program (Student Start-up and Innovation Policy)

**Reso. 46.06** The Committee was briefed that the proposal to approve payment of Rs.1.00 Crore (@ Rs. 20.00 lakh per year) for Grantee Matching Fund (GFM) for SSIP 2.0 program (Student Start-up and Innovation Policy) was placed before 44<sup>th</sup> FC meeting held on 21.12.2022 and it was resolved to place the proposal again along with source of funds through which institute contribution will be paid. The proposal has been reviewed by the Competent Authority of the Institute and as the students of SVNIT Surat will be benefitted through start-ups and entrepreneurship activities under this program and the SVNIT will also be benefitted through development of infrastructure facility under this programme, it was proposed to approve payment of Matching Grant for SSIP 2.0 program (Student Start-up and Innovation Policy) through IRG of the Institute @ Rs. 20.00 lakh per annum for a period of 5 years. The matching grant will be paid in 5 years (Rs.20 Lacs per Year from F.Y. 2022-23 to 2026-27). As per the comments received from IFD this *“May be considered. Rs.100 lakh has been proposed to be met from IRG of the institute.”* After deliberation it was;

*“Resolved to recommend to the Board of Governors to approve payment of Rs.1.00 Crore through IRG of the Institute for Grantee Matching Fund (GFM) for SSIP 2.0 program (Student Start-up and Innovation Policy) which will be paid in 5 years (Rs.20 Lacs per Year) from F.Y. 2022-23 to 2026-27.”*

**Item 46.07:** To consider and recommend for approving the extension of contract period of Existing Manpower Outsourcing Agency (i.e. M/s Ethos HR Management & Projects Private Limited, Ahmedabad) for minimum period of six months at the cost of Rs.2,44,32,586/- w.e.f. 01.04.2023 or till award of new contract whichever is earlier.

**Reso. 46.07:** It was briefed that, the contract period of the existing manpower outsourcing agency M/s Ethos HR Management & Projects Private Limited, Ahmedabad for providing 129 manpower with different categories at the Institute will be completed on 31.03.2023. The administrative approval for hiring of new Manpower agency was accorded by the 45<sup>th</sup> Finance Committee and 62<sup>nd</sup> BoG meeting held on 18.01.2023. However, since the Institute is in the process of recruitment of Non teaching staff for various non-teaching positions and it is expected that process of recruitment will be completed by June 2023. Thereafter, the exact number of manpower required through outsourcing agency would be finalized. Therefore, it is proposed to extend the period of existing contract to provide manpower services at SVNIT, Surat for minimum six months (i.e. From 01.04.2023 to 30.09.2023) with same terms and conditions of the existing contract (including minimum wages fixed by the Ministry of Labour and Employment) or till award of new contract whichever is earlier. As per the comments received from IFD *“Extension of further six months w.e.f. 1.4.2023 may be considered. Also, the Institute may be requested to initiate Tendering process duly following the provisions contained in the GFR 2017, as early as possible.”* After deliberations it was;



*“Resolved to recommend for approving the extension of contract period of Existing Manpower Outsourcing Agency (i.e. M/s Ethos HR Management & Projects Private Limited, Ahmedabad) for minimum period of six months at the estimated cost of Rs.2,44,32,586/- w.e.f. 01.04.2023 or till award of new contract whichever is earlier.”*

*“Resolved further to initiate Tendering process duly following the provisions contained in the GFR 2017, after completion of recruitment process of non-teaching staff.”*

**Item: 46.08** To consider and recommend to the Board of Governors for the introduction of New courses - B.Tech. – Artificial Intelligence by the Department of Artificial Intelligence, and Department of Management Studies: 2 Year Master of Business Administration and Five years Dual Degree Master of Business Administration with an exit option after four years with B.Tech. Degree in respective Engineering Department.

**Reso. 46.08:** It was briefed that, The 61<sup>st</sup> Board of Governors meeting held on 27.09.2022 approved the de-merger of Department of Mathematics & Humanities to Department of Mathematics, Department of Humanities & Social Sciences, and Department of Management Studies and the introduction of new department ‘Department of Artificial Intelligence’. It was resolved that the detailed proposal and action plan for demerger of departments, course curriculum, number of students, faculty requirements and infrastructure/space/fund requirement be placed after recommendation from Senate & Finance Committee of the Institute. Accordingly, the detailed proposal and action plan was prepared and placed before the Senate of the Institute. The Senate of the Institute has recommended for the introduction of New courses - B.Tech. – Artificial Intelligence by the Department of Artificial Intelligence, 2 Years Master of Business Administration in Business Analytics by Department of Management Studies and Five Years Dual Degree Programme in Master of Business Administration (B.Tech + MBA) by various Engineering Departments with an exit option after four years with B.Tech. Degree in respective Engineering Department. As per the comments received from IFD this *“May be considered as per rule.”*

During discussion it was also informed that, the 57<sup>th</sup> Senate Meeting has also recommended for introduction of new M.Tech Programmes (i) M.Tech Computer Science & Engineering with specialization in Information Security and Privacy and M.Tech Computer Science & Engineering with specialization in Data Science. The faculty required for these new courses/ department will be adjusted within the existing sanctioned strength for the year 2023-24. The ministry representative present in the meeting advised that the detailed proposal may be forwarded to the Ministry. After deliberations it was;



*“Resolved to recommend to the Board of Governors for approval of introduction of New courses - B.Tech. – Artificial Intelligence by the Department of Artificial Intelligence, 2 Years Master of Business Administration in Business Analytics by Department of Management Studies and Five Years Dual Degree Programme (B.Tech + MBA) by various Engineering Departments with an exit option after four years with B.Tech. Degree in respective Engineering Department and B.Tech. + MBA after completion of 5 years, new M.Tech Programmes (i) M.Tech Computer Science & Engineering with specialization in Information Security and Privacy and (ii) M.Tech Computer Science & Engineering with specialization in Data Science. The faculty required for 2023-24 for these new courses will be adjusted within the existing sanctioned strength of the institute and for faculty requirement of subsequent years, a proposal will be submitted to the Ministry separately.”*

*“Resolved further to submit the detailed proposal for aforesaid courses which includes infrastructure, manpower requirement & other fund requirements under OH-31, OH-36 & OH-35 for next five years to the MoE, New Delhi.”*

**Item from Chair:**

**Item 46.09:** To consider the preliminary estimates submitted by CPWD for the work of “Repairing work, Strengthening work, Renovation of toilet blocks, Internal & External colour works and other works required for maintenance of Mother Teresa Bhavan and Narmad Bhavan Hostel buildings at SVNIT, Surat

**Reso 46.09** It was briefed that, the old hostel buildings are occupied in full capacities. The maintenance works in these hostel buildings so far has been limited to specific works ‘as and when required’. No major maintenance work including internal/external painting work has been carried out in below listed two hostel buildings during last 10 years. Considering the existing occupancy, future expansions and augmentation in the student strengths, immediate rehabilitation/strengthening/renovation/special repair and maintenance of the following existing hostel buildings is urgently required:

- (1) Mother Teresa Bhavan Hostel
- (2) Narmad Bhavan Hostel.

After recommendation of Building & Works Committee, the preliminary estimates submitted by CPWD for Mother Teresa Bhavan and Narmad Bhavan Hostel of Rs.13,96,96,789/- (Rs.10,48,68,525/- + Rs.3,48,28,264/-)






was placed before the 44<sup>th</sup> Finance Committee Meeting (item 44.05). It was resolved to prepare the proposal in total for further funding from HEFA for institute requirement as per its priority and the second phase shall have complete plan of new construction and major repair/maintenance works for old buildings. After exploring the possibility for funding through HEFA, it was observed that funding through HEFA is only the works as per their priority list for new constructions. Therefore, funding for Renovation/Rehabilitation/Special Repair/ Maintenance works of Hostel Accommodation at the institute will not be possible through HEFA. Considering the existing hostel occupancy, future expansions and augmentation in the student strengths, it warranted immediate major repair and maintenance of the existing hostel buildings. These buildings are very old and require immediate renovation/ rehabilitation/ special repair/ maintenance for keeping habitable conditions and also for enhancement of serviceable life of the building. It is proposed that the maintenance work to be taken up in Mother Teresa Bhavan (Girls Hostel) and Narmad Bhavan Hostel on priority. The CPWD has submitted the Preliminary Estimate of Mother Teresa Bhavan and Narmad Bhavan Hostel is Rs. 13,96,96,789/- (Rs.10,48,68,525/- + Rs.3,48,28,264/-). Therefore, the Initial 33.33% fund require to release for above said work is Rs.4,65,60,940/- (33.33% of Rs.13,96,96,789/-) may be made from the balanced fund available with the institute in the financial year 2022-23. After deliberation it was;

*“Resolved to recommend to the Board of Governors to consider the preliminary estimates of Mother Teresa Bhavan and Narmad Bhavan Hostel is Rs. 13,96,96,789/- (Rs.10,48,68,525/- + Rs.3,48,28,264/-) submitted by CPWD for the work of ‘Repairing work, Strengthening work, Renovation of toilet blocks, Internal & External colour works and other works required for maintenance of Mother Teresa Bhavan and Narmad Bhavan Hostel buildings at SVNIT, Surat’. The expenditure will be made from OH-35 and the Initial advance for the said works may be released from the balanced fund available with the institute.”*

The meeting ended with vote of thanks to the Chair.

  
MEMBER SECRETARY  
FINANCE COMMITTEE  
SVNIT, SURAT

की पुष्टि  
CONFIRMED

  
CHAIRMAN  
FINANCE COMMITTEE  
SVNIT, SURAT

  
अध्यक्ष/CHAIRMAN  
वित्त समिति  
FINANCE COMMITTEE  
स. व. स. प्रौ. सं. सूरत  
SVNIT, SURAT